

**HACKETTSTOWN REGIONAL MEDICAL CENTER
JOAN KNECHEL CANCER CENTER
TUMOR REGISTRY**

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SCOPE

Reporting of cases of cancer and other specified tumorous and precancerous disease to the New Jersey State Cancer Registry, a Department of Health and Senior Services. The reportable diseases and conditions shall be specified in a listing promulgated in N.J.A.C. 8:57A-1.8.

PURPOSE

To abstract data and provide the information on all primary malignant and in situ cancer cases (except in situ and localize basal cell, squamous cell carcinoma of the skin and carcinoma of in situ of the cervix), benign and borderline intracranial and Central Nervous Systems cancers and tumors, and certain Hematopoietic diseases.

DEFINITIONS

N/A

POLICY

All Hackettstown Regional Medical Center patients who meet inclusion criteria into the registry will have their data collected according to the current regulatory guidelines. The cancer registry is a component of the cancer program designed to accession, abstract, and conduct follow-up for patients with reportable primaries diagnosed and/or initially treated at the facility since the registry reference date as required by the state regulations

PROCEDURE

- A.** The Cancer Registrar is responsible for 100% “active” accurate case finding, and the collection of data as required by current regulatory agencies. The data that is included in the registry database are: patient and cancer identification, stage of disease at diagnosis, first course of treatment, outcomes, and administrative information.
- B.** The Cancer Registrar performs a yearly follow-up on all “living” patients. Follow up data includes the date of last contact, status of the patient and the cancer, date(s) and type(s) of subsequent treatment, date and type of any recurrence, and site of distant metastatic disease.
- C.** The Cancer Registrar coordinates the meeting and the cases to be presented, notifies appropriate departments for participation in the presentation of the cases, and announces to all staff and medical staff the cases that will be presented at the monthly Tumor Board Conference, and ensures all of the Patient Identifier Information is collected and properly disposed as well as coordinates and attends all meetings.
- D.** The Cancer Registrar provides quarterly status reports to the Executive Director.

REFERENCES

Regulatory guidelines of NJ State Cancer Registry; NAACCR, NCRA, SEER, ACoS/CoC ROADS, FORDS